## **Privacy Policy**

How we use your personal information



## Introduction

This Privacy Policy explains why the Edale Mountain Rescue Team (EMRT) collects, information about you and how that information may be used.

Under the Data Protection Act 2018 organisations like EMRT must take care to protect your information and ensure it is stored properly and correctly.

We provide support to statutory services such as police, fire and ambulance. We are an independent charity and operate under the association of Mountain Rescue England and Wales. Our team members are all highly trained volunteers with a strong understanding of information rights. We process your information for the performance of a task carried out in the public interest.

## **Records Held and Why**

EMRT use a combination of working practices and technology to ensure that your information is kept confidential and secure. Records that we may hold include:

If we come into contact with you during a rescue mission as part of our public duty, we may collect the following data about you, and share it with the statutory emergency services:

- Details about you, such as your address, legal representative, emergency contact details.
- Any contact EMRT has had with you
- Notes and reports about your health and social care.
- Details about any health, treatment and care given to you by EMRT.
- Results of any rescue missions that have involved you
- Relevant information from other professional authorities to support you in a rescue situation

For volunteers of the team, consent is obtained when joining the team for the collection of the following data. This data is shared amongst fellow team members for the purpose of EMRTs statutory duties as a public service. Consent to obtain and share this data is gathered on joining EMRT.

- Emergency contact information
- Personal information for volunteering related purposes, to include driving license details (if relevant)
  Accounts and financial information (BACS transfers for payment of expenses)
  Notes and reports about your health and social care.

By submitting an application to join the team, you are providing agreement to this policy.

If we need to use your personal information for any reasons beyond those stated above, we will discuss this with you and ask for your explicit consent. The Data Protection Act 2018 gives you certain rights, including the right to:

- Request access to the personal data we hold about you, e.g. in health records.
- Request the correction of inaccurate or incomplete information recorded in our records, subject to certain safeguards.
- Request your personal information to be transferred from one IT environment to another without hindrance to usability.
- Object to the use of your personal information: In certain circumstances you may also have the right to 'object' to the processing (i.e. sharing) of your information.

Under the Data Protection Act 2018 you are entitled to request access to personal information held about you. If you would like to submit a request, you may do so by submitting a Subject Access Request ('SAR'). Please address your subject access request to **dataprotection@edalemrt.co.uk**. We do not charge and will provide a full response within a month.

## Raising a complaint

If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Lead who will investigate the matter.